

UCLA Department of Linguistics

Applying Credits from the UC Education Abroad Program to the Linguistics Majors and Minor

Each year, many undergraduates choose to supplement their UCLA education by taking coursework abroad. Most students pursue these opportunities through the University of California's Education Abroad Program (UC EAP). UC EAP allows students to take UC-transferrable coursework at institutions in over 40 countries during both academic year and summer terms.

Planning to Study Abroad

Since studying abroad requires extensive planning and coordination with several campus offices, students are urged to begin the process during Fall Quarter of the academic year BEFORE they wish to go abroad. The first point of contact for students interested in these opportunities should be the **International Education Office**, located in 1332 Murphy Hall. Students can also browse the UC EAP website (<http://eap.ucop.edu/Pages/index-new.html>) for program descriptions and additional resources.

Applying Credit toward the Major/Minor Requirements

Students who are majoring or minoring in one of the 12 undergraduate programs in Linguistics are encouraged to study abroad if they so desire. Those who wish to apply credit from UC EAP coursework toward the major or minor requirements should keep the following guidelines in mind:

- UC EAP coursework WILL NOT satisfy core requirements (e.g. LING 103, 120A, 120B)
- UC EAP coursework can satisfy elective requirements for the majors and minor, as long as the courses carry **at least 4 units of upper division UC credit**.
- Students must earn a minimum grade of "D-" or higher in any UC EAP course that they wish to apply toward the major or minor. Grades for UC EAP coursework applied toward the major requirements will factor into the major GPA.
- Foreign language coursework completed abroad will need to be evaluated by the UCLA department that houses that language in order to determine what level of proficiency it satisfies for the purposes of the preparation for the major requirements.
- UC EAP courses MUST be approved by the department's Undergraduate Advisor to satisfy major or minor requirements. Substitutions for unapproved coursework will NOT be applied to the Degree Audit Report.

Though it is not required, students are highly advised to complete the UC EAP Academic Planner Form (see back) in consultation with the Undergraduate Advisor, to ensure that the coursework they wish to take abroad will count toward the major requirements. Students should bring their completed UC EAP APF to their counseling appointments, along with copies of the MyEAP Course Catalog descriptions, which includes the course title, UC quarter units and division values, a description of the course content, and the language of instruction. The MyEAP Course Catalog can be accessed online at:

<https://myeap.eap.ucop.edu/Galileo/service/coursecatalog/Coursecatalog.aspx>.

Resources for Students Interested in Studying Abroad

- **UCLA International Education Office**
<http://ieo.ucla.edu/uceap>
- **UC EAP Programs by Country**
<http://eap.ucop.edu/OurPrograms/Pages/default.aspx?src=hm-pri-prog>
- **Planning for Study Abroad**
<http://eap.ucop.edu/GettingStarted/Pages/default.aspx>
- **UC EAP Guide to Study Abroad**
http://eap.ucop.edu/Documents/guidebooks/1314/UCEAP_Guide_to_Study_Abroad.pdf



ACADEMIC PLANNING FORM (APF)

With careful planning, coursework taken on UCEAP can be used to fulfill major, minor and GE requirements. Students are responsible for understanding how their UCLA departments, school or college count courses from UCEAP. This form will assist with course planning.

1. Research course offerings at your host institution.
2. Complete one APF per department.
3. Attach proposed course descriptions and syllabi with a paperclip for reference.
4. Meet with your advisor:
 - Review proposed courses.
 - Ask about caps on units from UCEAP.
5. Retain this APF for your records.

Student Name: _____ UID: _____

UCEAP Program Name: _____ UCEAP Country: _____

Term abroad: Summer Fall Year Spring Semester Spring or Winter Quarter Year Abroad: _____

List only the courses you hope to apply to the department, one form per department.

Host Institution Course	Upper Division	Lower Division	Advisor's Notes & Conditions
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

For the Student:

- Host institution course offerings may fluctuate.
- Upon program completion, it may take up to 90 days for course transfer.
- Grades and units from all UCEAP courses transfer.
- To receive major, minor or GE credit, courses must be petitioned after transfer.
- Academic departments have final authority over course articulation.

For more information visit:
www.ieo.ucla.edu/UCEAP/academics/academics.htm

For the Advisor:

Name of Counselor: _____

Department: _____

Email: _____

Phone: _____

I have advised the student on how the above courses are likely to count as well as the general rules for applying UCEAP credit towards major/minor/GE requirements.

Counselor Signature: _____