Setting up the Syntax-Semantics Seminar Room

Note that this room does **NOT** allow the usage of personal computers. To use TV and Zoom, you will need to use the provided computer.

1. Turn on the TV by pressing the red power button

    ![Remote Control]

2. Check if both **KEYBOARD** and **MOUSE** are on by seeing if both switches are marked **ON**

    ![Keyboard and Mouse Switches]

3. Check if provided computer is **ON**. Look at power light and move the mouse around to wake computer up to check.
   - You may insert a USB drive into an available port to access personal files

    ![USB Port]

4. **FOR ZOOM**, go to the microphone in the bottom left of Zoom screen
   - Select **ANKER DEVICE** for microphone and TV for speaker

    ![Zoom Microphone]

5. Once you are done, to reset the room:
   - Log out of computer
   - Turn **TV OFF**
   - Turn **Mouse** and **Keyboard OFF**

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*ATTENTION*

Please do not attempt to plug/unplug any cables. If you require assistance, please contact **Front Office Staff** at the **Main Office** (3125 Campbell) or call **(310) 825-0634**